



Application Checklist (Demolition)

Building Act 1993, Building Regulations 2018

NOTE: This is not a complete or exhaustive checklist. Additional items may be required once the assessment of the application has been completed.

Document	Tick
Application Form & Application Assessment Fee (as quoted) MUST be paid at time of application (will be deducted from final permit fee).	
Letter of Appointment (to be signed by owner/s listed on Title).	
Section 29A Report & Consent from relevant Council (Form B) for demolition works.	
Provide a current copy (within last 90 days) of the Certificate of Title and Plan of Sub-division for the allotment including any applicable Covenants or Section 173 Agreements incl. evidence of ownership.	
Copy of Town Planning Permit and Council endorsed plans (where required).	
Demolition plan showing all buildings being demolished including setbacks from site boundaries and nearby neighbouring buildings.	
Detailed plan showing precautions to be implemented before and during the carrying out of any demolition works (safety fencing, outriggers/props etc).	
If any Demolition works within 1m of any title boundaries, protection works Form 7 & 8 are required.	
Demolition Method Statement from registered demolisher (Step by step method of demolition incl. protective/safety measures).	
Copy of Demolisher's Public Liability Insurance.	
Demolisher's Name, Registration Number, Postal Address & Phone Number.	
Fees (to be paid prior to the issue of the Building Permit) <ul style="list-style-type: none">• Cash• Visa / Master Card• Cheque	